

**MINUTES OF A MEETING OF NEYLAND TOWN COUNCIL HELD REMOTELY ON MONDAY 1ST
MARCH 2021 AT 7.00PM**

PRESENT: Cllr S Hancock (Mayor)
Cllr S Churchill
Cllr V Edwards
Cllr M Harry
Cllr P Hay
Cllr G Lawlor
Cllr W McGarvie
Cllr J Sutton *

*Present for part of the meeting only.

Also in attendance: Mrs Jessica Hatchett (Access Officer PCC)

APOLOGIES: Cllr J Bevan
Cllr P Davies
Cllr P Wonnacott

The Town Clerk was in attendance (Mrs Jane Clark)

2735 DECLARATIONS OF INTEREST

None received.

2736 TO DISCUSS ACCESS IMPROVEMENTS TO FOOTPATHS IN NEYLAND

The Mayor introduced Mrs Jess Hatchett, the Access Officer from PCC who explained her role within the Authority which was to advise on physical access and the Equality Act. Cllr G Lawlor raised the matter of the informal link footpath from Elm Grove to Wood Lane and suggested that a request be made to the County Council for this to be officially changed to a formal footpath with appropriate surfacing and suitable access for the disabled. It is a very well used footpath and would provide a more suitable access into town, rather than the main Honeyborough Road which is not safe for use by those in a wheelchair or with pushchairs etc as vehicles park on the pavement. It was suggested that this project would link in well with the County Council's Active Travel Consultation and that the idea be raised with Mr S Benger of PCC for his comments.

Other matters raised included the following:

- a) Lighting on the footpath from Victoria Court passed the play area to the new housing development.
- b) The path from St Clement's Road to the London Coffee House.
- c) The footpath along Military Road is covered in leaves and mud.
- d) The construction of a build-out in High Street to reduce the width of the street for pedestrian crossing.
- e) A continuation of the walkway on the water side of the Promenade.

- f) More dropped kerbs in the town.

A recorded vote was taken which was unanimously in favour of the above recommendations with Cllrs W McGarvie, M Harry, S Hancock, G Lawlor, S Churchill, V Edwards and J Sutton voting. Mrs Hatchett was thanked by the Mayor for attending the meeting.

RESOLVED: **That the formalisation of the link footpath from Elm Grove to Wood Lane be put to PCC for their comments.**

That the other suggestions be forwarded to PCC's Access Officer for her attention.

*Cllr J Sutton left the meeting at 7.50pm.

There was a short comfort break and the meeting resumed at 8.10pm.

2737 REPRESENTATIONS BY THE PUBLIC

There were no members of the public present.

2738 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 1st February 2021 were proposed and seconded. They were agreed as a true record.

2739 MATTERS ARISING FROM THE LAST MEETING

The following matters were raised:

- a) Minute 2718 c) Agreed that more land in Neyland needs to be included in the LDP for housing development.
- b) Minute 2718 e) That an up-to-date plan of the town with boundaries marked be sent to all councillors.
- c) Minute 2718f) Cllr Lawlor advised that he was having a problem downloading the data from the speed signs but would try another device.
- d) Minute 2718g) The Clerk advised that the Police and PCC were checking the Westfield Pill area and the roads that link with it for vehicles.
- e) Minute 2724: Members were advised that a meeting of the Burial Board was to be held the following day.

2740 MAYOR'S REPORT

The Mayor advised that the issues in his report were in the Town Clerk's report.

2741

UPDATE ON ACCOUNTS TO 28TH FEBRUARY 2021

- a) Bank Account Reconciliations Summary showing a balance of £64,487.97 in the Current Acct, £8,680.91 in the Saver Acct, £0.00 in the Mayor's account and £1,262.10 in the Twinning Acct.
- b) The Financial Statement – Cashbook showing income of £199,701.04 (gross) and expenditure of £184,121.38 (gross).
- c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

The following matters were raised:

- a) That any earmarked funds could be agreed at the April meeting when end of year figures are available which included an amount for Town Improvement, the Play Area and Elections.
- b) The Clerk was asked to circulate a list of the current earmarked funds.
- c) Cllr Lawlor asked for a breakdown of expenditure under the Civic Events budget.

RESOLVED: That the financial information provided above be accepted.

2742

TOWN COUNCIL WEBSITE REVIEW

Cllr Viv Edwards suggested that a small working party be formed to deal with the new website, and it was agreed that this should include Cllr V Edwards, Cllr M Harry and the Town Clerk. A meeting of the Working Party would be called as soon as convenient.

RESOLVED: That a Working Party be set up to deal with the new website to include Cllr V Edwards, M Harry and the Town Clerk.

2743

AIR CONDITIONING/VENTILATION IN PUBLIC BUILDINGS

Responses had been received from the supermarkets that had been consulted about their ventilation systems, which had been circulated to all Members. It was agreed to accept the results as all supermarkets that responded were using fresh air ventilation.

RESOLVED: That the responses from supermarkets be accepted.

2744

TO DISCUSS QUOTES FOR TREES ON RIVERSIDE AVENUE

Three quotes had been received for the supply and planting of trees on the grass verges on Riverside Avenue to prevent residents from parking on them and causing damage to the grass. After a short debate, it was agreed to

accept the quote from Grandiflora for the larger size trees at a cost of £2,070.00 plus VAT.

The Town Clerk advised that an email had been received from the Milford Haven Soroptimist Club, offering to present a tree to be planted in Neyland, as part of the celebrations of the centenary of Soroptimist International. It was agreed to accept this kind offer and the tree be planted at the top of James Street.

RESOLVED: That the quote from Grandiflora be accepted.

That a tree donated by Milford Haven Soroptimist Club be planted at the top of James Street.

2745 DYFED POWYS POLICE PRECEPT 2021-22

This matter was raised by Cllr M Harry who wished to draw to Members' attention the fact that the Police precept has increased by 5.76%. He wanted to know the reasons for this increase and what are we getting in return. The Town Clerk would seek information on this on the Police website and would invite the Police Commissioner to respond.

RESOLVED: That the Police Commissioner be asked to respond to the reasons for the increase in the Police Precept.

2746 REQUEST FROM MACMILLAN CANCER SUPPORT

A request from the above organisation had been received and it was agreed to donate the sum of £100.00.

RESOLVED: That the sum of £100.00 be donated to Macmillan Cancer Care under the terms of s137.

2747 UPDATE ON COMMUNITY GARDENS

Members were informed that Sarah-Kate Nicholas was dealing with the land transfer on behalf of the Property section of PCC and that she had been in touch to say that a meeting would be held soon to discuss and progress this matter. The Town Clerk would contact her over the next week or so to get an update on progress.

RESOLVED: That the Town Clerk to request an update over the next week or so.

2748 WALK NEYLAND LEAFLET

Members were advised that the leaflet had been printed and now needed distributing throughout the Neyland and surrounding area. The Town Clerk was asked to obtain the leaflet in pdf format so that it can be included on the

website and social media and that the local press be asked to publicise the leaflet as much as possible.

RESOLVED: That the leaflet be added to the council website and social media pages.

That the local press be asked to publicise the leaflet.

2749 POLICE MATTERS

Nothing to report.

2750 YOUTH MATTERS

Nothing to report.

It was agreed to remove the above two items from future agendas.

2751 ACCOUNTS FOR PAYMENT

Accounts totalling £4,303.43 were approved for payment.

2752 TOWN CLERK'S REPORT

The Town Clerk submitted the following report:

1. I have forwarded an email from PCC regarding Improving Active Travel in Pembrokeshire and would urge you to follow the link on the email to the website where you can access the Active Travel Network Map to pinpoint areas where you think improvements to walking and cycling should be made. If you no longer have the email, the link is <https://pembrokeshire.commonplace.is/>
2. I have been contacted by the Community Engagement and Communications Co-ordinator from PCC regarding the Coastal Communities Adapting Together project which is a research project focussing on building adaptive capacity to change (climate change) in the communities of Pembroke Dock and Milford Haven (including Neyland). We are invited to take part in a community tree planting project which is hosted by the Port of Milford Haven. We will receive free trees (up to 40) and assistance with planting. The purpose is that in learning about planting and discussing woodland ecosystems, we will understand the importance of investing in a sustainable future and the role trees have within this, including how they help tackle climate change. (I have forwarded the email with more information.)
3. The Mayor and I had a meeting with Neil McCarthy last Friday regarding a new grass cutting regime in Neyland. The outcome of the meeting is that we need to communicate and consult with local residents over the spring and summer months about what we are planning to do and why, so that residents will be aware long before any new grass cutting system is in place.

4. We can do this by putting up signs near the areas where we plan to reduce cutting ie Honeyborough Green, the Marina Gardens and other sites to get some feedback from residents. This will be further discussed at the April meeting.

2753

ANY OTHER INFORMATION

There were no other matters raised.

2754

DATE OF NEXT MEETING

The next meeting will be held on Tuesday 6th April 2021 at 7.00pm.

The meeting closed at 9.47pm.

Signed.....Mayor.....Date

Signed.....Town Clerk