

MINUTES OF A REMOTE MEETING OF NEYLAND TOWN COUNCIL HELD ON MONDAY 27TH JULY 2020 AT 7.00PM.

PRESENT: Cllr S Hancock (Mayor)
Cllr V Edwards
Cllr P Hay
Cllr M Harry
Cllr W McGarvie
Cllr A Pollard-Powell

APOLOGIES: Cllr J Bevan
Cllr S Churchill
Cllr P Davies
Cllr J Sutton
Cllr B Phelan
Cllr P Wonnacott

The Town Clerk was in attendance (Mrs J Clark)

2589 DECLARATIONS OF INTEREST

None received.

2590 REPRESENTATIONS FROM MEMBERS OF THE PUBLIC

There were no members of the public present.

2591 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 22nd June 2020 were proposed and seconded. They were agreed as a true record.

2592 MATTERS ARISING

The following matters were raised:

- a) Minute 2575b): The refund from the Llanstadwell Concerts Committee would be received shortly and all funds from the VE Day 75 fun run had been banked.
- b) Minute 2575d) The majority of the Poppy Wreaths had been removed from the Cenotaph with just a few remaining.
- c) Minute 2575f) The problem with rats in the town had been reported to PCC by Cty Cllr S Hancock.
- d) Minute 2580b) Cllr Hay will look at the play eqpt website to see what is needed to complete the work on the playpark.
- e) Minute 2581: The speed sign on the Promenade has been installed and is working. Cllr Hay suggested that a number of councillors learn how to set it up.

- f) Minute 2587b) The stonemason has fixed the dam on Honeyborough Green and the area now looks very good.
- g) Minute 2587a) The Mayor and Town Clerk have yet to draft a letter to Welsh Govt regarding the shielding list but would do so by the next meeting.

2593 **MAYOR'S ANNOUNCEMENTS**

- a) The Mayor announced that the final payment had been made to the Neyland CIC in relation to the Community Hub.
- b) Cllr Jo Bevan had requested a donation from s137 towards a school 'Prom' for the children from Neyland school who finished in July to go to the Comp. It was agreed that a donation of £100 be made.

2594 **UPDATE ON ACCOUNTS to 30TH JUNE 2020**

The following financial information had been circulated:

- a) Bank Account Reconciliations Summary showing a balance of £179,624.14 the Current Acct, £680.70 in the Saver Acct, £1,605.00 in the Mayor's account and £1,262.10 in the Twinning Acct.
- b) The Financial Statement – Cashbook showing income of £136,763.88 (gross) and expenditure of £10,611.40 (gross).
- c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

RESOLVED: **That the financial information provided be accepted and agreed.**

2595 **UPDATE ON COMMUNITY GARDENS**

Members were advised that nothing had been received from PCC Estates department regarding the transfer of the land. The Clerk was asked to write to Helen McLeod-Baikie and Dr Stephen Jones regarding why this matter is taking so long.

RESOLVED: **That a letter be sent to Helen McLeod-Baikie and Dr S Jones.**

2596 **UPDATE ON ACTION PLAN**

- a) The Town Clerk advised that items on the action plan were slowly being completed and that it was hoped the next item to be finished would be the dog fouling posters. Costs to be obtained for the September meeting.
- b) The Clerk was asked to find out from Steve Bengner the revised timescale for the speed monitoring on the top road in Neyland and Cllr Hancock offered to find out when the youth club would start meeting up again.
- c) The Clerk was requested to order a 'Neyland Town Council' sign for the speed sign on the Promenade and that this sign be publicised on council's FB page.

- d) New Christmas lights were needed this year and the Clerk was in the process of obtaining quotes.

RESOLVED: **That the above matters be dealt with for the September meeting.**

2597

WALKING NEYLAND LEAFLET

The Clerk advised that she would, hopefully obtain the adverts for the Walking Neyland leaflet as soon as possible from local businesses.

RESOLVED: **That adverts for the leaflet be obtained as soon as possible.**

2598

DEFIBRILLATOR FOR HIGH STREET

Cllr M Harry asked if John Laing could be asked once again for funding towards a defibrillator to be located outside the Co-op Store in High Street and the Town Clerk stated that she would get in touch with the representative.

RESOLVED: **That John Laing be asked for a contribution towards a defibrillator.**

2599

RE-OPENING OF PLAY PARK FOLLOWING LOCK-DOWN

The Town Clerk advised that she had inspected the play park and it was looking well maintained and suitable to be re-opened with the appropriate signage advising the public that the equipment had not been sanitised and that social distancing must be maintained.

RESOLVED: **That the playpark has re-opened with appropriate signage.**

2600

CLOSURE OF RE-CYCLING POINT IN HIGH STREET CAR PARK

Members expressed their disappointment that the recycling point had been removed due to misuse by residents in leaving household and other rubbish there. The Clerk was asked to find out why the glass recycling unit had been left there and why the litter bin had been removed. It was mentioned that if the litter bin cannot be re-instated there, could it be located at the bottom of Honeyborough Green near the pond.

RESOLVED: **That PCC be advised how disappointed residents are about the removal of the recycling point, why the glass unit remains and whether the litter bin could be relocated to the bottom of Honeyborough Green.**

2601 **REPLACEMENT OF TREES ON HONEYBOROUGH GREEN**

A local resident had made a request for some of the trees that had been damaged by high winds etc on the Green could be replaced as they made the area look very attractive in summer.

RESOLVED: **That the Town Clerk find out from Tidy Wales or a similar organisation if trees were available to us for this area.**

2602 **CHANGES TO GRASS CUTTING PRACTICES IN COUNTY**

Cllr a Pollard-Powell asked if PCC could be requested to carry out more nature-friendly mowing regimes and had circulated information on this to members which involved leaving areas of grass long so that wild flowers could grow and that no mowing be carried out in May. It was suggested that this be trialled in a few areas in Neyland next year to see how it looks. Cllr Pollard-Powell and Cllr Hancock agreed to find some suitable areas for a trial and Cllr Pollard-Powell was thanked for this very worthwhile proposal.

RESOLVED: **That Cllrs Pollard-Powell and Hancock find suitable areas in the town for this idea to be trialled.**

2603 **POLICE MATTERS**

Nothing to report.

2604 **YOUTH MATTERS**

Nothing to report

2605 **REPORT OF CTY CLLR S HANCOCK****Meetings** [all virtual]

PCC Social Care Overview& Scrutiny Committee

PCC Services O&S Committee

HUHB Board and Trustee meeting

Board Seminar

Full PCC meeting

HUHB Information Governance Sub Committee

PCC Standing Advisory Committee on Religious Education

HUHB Charitable Funds agenda setting meeting

VC Gallery Board meeting

Port of Milford Haven Stakeholder meeting

community meeting to discuss Summer lunches for children and Christmas Day for those alone

Site visit (socially distanced) at Community Hub to discuss clerk's accommodation in the new building

100th birthday event for Mrs Catherine Sheldon of Trefin.

Walk around Neyland to draft a grass cutting schedule for the county council.

Ward Issues

- Potholes in Wood Lane reported (temporarily filled) and Picton Road.
- Two grey sack and general waste collection referrals made.
- Three housing accommodation cases. CBL will resume its work today, 27 July.
- Two planning matters, one in High Street and the other in Picton Road. Good progress is being made with the latter matter.
- The maintenance team were very helpful in cutting back overgrowth at Gaddarn Reach, the marina which is normally done by a resident who could not come down due to the lockdown.
- The weight restriction sign for High Street located at Honeyborough Roundabout has now been fixed pointing in the right direction, via Sentry Cross.
- Car parking on Council estates, especially College Park, continues to be a really thorny problem. The council have a working group looking into this.

2606

ACCOUNTS FOR PAYMENT

Accounts totalling £124,558.09 which included a payment of £120,000 to the Neyland CIC towards the Community Hub, were approved for payment.

2607

TOWN CLERK'S REPORT

The Town Clerk submitted the following report:

1. I have completed the accounts ready for the external auditor Grant Thornton UK LLP and the information will be posted to them tomorrow.
2. I am going into hospital on Wed 26th August so will be sending out the agenda etc for the September meeting earlier that week. The next meeting will be on Monday 7th September probably remotely unless the rules are changed before then.
3. A presentation evening for the presentation of Cllr McGarvie's Charity cheques and the Neyland Heroes certificates can be arranged over the next few weeks but it will have to be held outdoors and social distancing rules will have to be observed. What are your comments on this suggestion please?
4. The Mayor and I visited the new Neyland Community Hub recently to view our office accommodation and meeting rooms etc. The Hub is nearing completion, but it is likely that we will not be relocating there until sometime in September.
5. I have made enquiries with One Voice Wales and we are unable to meet at our usual meeting room for the foreseeable future until more than two households are allowed to get together indoors.
6. The play park has re-opened with the appropriate signage to inform users that no sanitisation of the equipment has taken place and that social distancing regulations must be observed.
7. I have received a letter of thanks from Cruse Bereavement Care for the donation we made recently.
8. I have received correspondence from Resilience Network Pembrokeshire which has been circulated to all. Does anyone have any comments to make on this please with regard to land or buildings we may have a use for.

10. I have received information from PCC Elections Unit stating that if any casual vacancies occur before 31st January 2021 no by- elections will be held until the period 1 Feb and 16th April 2021. However, if no election is called after any vacancy is advertised, we are free to co-opt maintaining social distancing regulations at a remote meeting. If an election is requested, an election will be held between the above dates.

2608

ANY OTHER INFORMATION

The following matters were raised:

- a) An update from a member of the Local Neighbourhood Policing Team was requested and the Town Clerk asked to invite someone to attend the next remote meeting to provide an update on local matters since lock-down.
- b) The 'Famous Neyland People' project was referred to and the Clerk was asked to contact Tony Organ to see how he was progressing with this for discussion at the September meeting.

2609

DATE OF NEXT MEETING

The next meeting will be held on Monday 7th September 2020 remotely at 7.00pm.

The meeting closed at 8.30pm.

Signed.....Mayor.....date

Signed.....Town Clerk