

MINUTES OF A MEETING OF NEYLAND TOWN COUNCIL HELD REMOTELY ON MONDAY 7th SEPTEMBER 2020 AT 7.00PM.

PRESENT: Cllr Dr S Hancock (Mayor)
Cllr V Edwards
Cllr P Hay
Cllr M Harry
Cllr W McGarvie

APOLOGIES: Cllr P Davies
Cllr S Churchill
Cllr J Sutton
Cllr B Phelan
Cllr A Pollard-Powell
Cllr P Wonnacott
Cllr J Bevan

The Town Clerk was in attendance (Mrs J Clark)

2610 DECLARATIONS OF INTEREST

None received.

2611 REPRESENTATIONS BY PUBLIC

There were no members of the public in attendance.

2612 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 27th July 2020 were proposed and seconded. They were agreed as a true record.

2613 MATTERS ARISING FROM THE LAST MEETING

The following matters were raised:

- a) Minute 2592a) The Town Clerk confirmed that the refund from Llanstadwell Concert Committee had been received.
- b) Minute 2592b) Cllr P Hay has designed fixings to hold the Poppy wreaths in place on the Cenotaph and it was agreed that the Town Clerk request permission from PCC before carrying out any work.
- c) Minute 2593b) A letter of thanks for our donation and photographs had been received from the children of Neyland who attended their school 'Prom'.
- d) Minute 2598 The Town Clerk was requested to write a formal letter to JLEN Wind regarding funding for a defibrillator in Neyland High Street and to phone if necessary.
- e) Minute 2601 The Town Clerk would make further enquiries with Tidy Wales regarding the provision of trees for Honeyborough Green.

- f) Minute 2602 Cllrs Hancock and Pollard-Powell had not inspected areas for the new grass cutting practices as the weather had been very wet.

2614

MAYOR'S ANNOUNCEMENTS

The Mayor congratulated Neyland Cricket Club on their recent success in the Harrison Allen Bowl against Haverfordwest and the third team's success against Haverfordwest in the Ken Morris Cup competition. It was agreed that a letter of congratulations be sent.

2615

UPDATE ON ACCOUNTS TO 31ST AUGUST 2020

The following financial information had been circulated:

- a) Bank Account Reconciliations Summary showing a balance of £82,567.96 the Current Acct, £680.70 in the Saver Acct, £1,605.00 in the Mayor's account and £1,262.10 in the Twinning Acct.
- b) The Financial Statement – Cashbook showing income of £166,675.48(gross) and expenditure of £137,556.31 (gross).
- c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

Members asked if any request had been received from the Burial Board for a Precept payment, although Planning permission was being sought for the holding of 'natural burials' in the adjacent field. The Clerk advised there had not and Members requested that information be sought from the Clerk to the Burial Board as to when the next meeting will be held.

RESOLVED: **That the financial information provided be accepted and agreed.**

2616

TO CONSIDER NALC PAY AWARD FOR CLERK 2020

Information had been received from NALC relating to the 2020-21 National Salary Award for Clerks which is to be implemented as from April 2020. The pay award would involve a monthly increase of £258.80 (gross) in salary back dated to April. The clerk would advise Members as to the amount of backpay involved before the next pay date.

RESOLVED: **That the salary award be paid, back dated to April 2020.**

2617

TO RECEIVE NOMINATIONS FOR DEPUTY MAYOR

It was agreed that this matter be deferred until the October meeting.

RESOLVED: **That this matter be deferred until the October meeting.**

2618 UPDATE ON COMMUNITY GARDENS

The Town Clerk confirmed that she had heard nothing further from PCC and she was requested to write a formal letter to the Property department to ask when matters will progress on this transfer of land.

The Town Clerk also confirmed that ATEB had agreed to donate the fencing from around the former school building in Charles Street. Members asked the Clerk to find out who would remove the fencing.

RESOLVED: **That the clerk to write to PCC for an update on progress and to find out from Ateb who would be moving the fencing.**

2619 UPDATE ON WALK NEYLAND TRAIL

The Town Clerk advised that she would attempt to sell the two remaining advertising spaces left by the next meeting so that the leaflet could be printed.

RESOLVED: **That the two remaining advertising spaces be sold by the October meeting.**

2620 NEYLAND'S FAMOUS PEOPLE

The Town Clerk advised that Tony Organ had completed much of the work for this project and it was agreed that Cllr Pollard-Powell be asked if he could format this for the council website.

RESOLVED: **That Cllr Pollard-Powell be asked to format the wording and photographs for this project for the website.**

2621 TO CONSIDER QUOTES FOR NEW CHRISTMAS LIGHTS

Three quotes had been obtained from three Christmas lighting companies for a new three-year contract and for the purchase of 800 replacement coloured lamps for the festoon lighting, including Festive Lighting Co, Flooding & Electrical Services and LITE. The three quotes were quite close in cost, however it was agreed to award the three-year lease contract to LITE at a cost of £2,879.00 per year and to purchase 800 lamps at a cost of £2,120 which equated to £2.65 per lamp.

RESOLVED: **That the three-year lease contract for Christmas lights and the purchase of 800 coloured lamps be awarded to LITE at the costs outlined above.**

2622

REPAIRS TO PLAY PARK SAFETY SURFACING

Cllr P Hay had spent some time over the summer months relaying the safety surface tiles at the play park and he advised that these mats would now need to be glued down or they would move about causing a trip hazard. Cllr Hay had prepared a report which had been circulated to councillors which indicated a cost of £227.00 for glue. It was agreed that Cllr Hay be asked to measure up the different areas so that a cost could be obtained for replacing the mats with wetpour which was superior to mats and that one area be replaced per year so spread out the cost. It was also suggested that the Burial Board clerk be asked if the cemetery groundsman could help out with this work as the mats were very heavy.

RESOLVED: **That measurements be taken for the safety surface areas for quotes to be obtained for 'wetpour' and that a request be made for assistance from the cemetery groundsman.**

2623

TO DISCUSS COSTS OF HOLDING LOCAL COUNCIL ELECTIONS

The Town Clerk had circulated an email from Pembroke Dock Town Council in which she advised of the greatly increased costs of holding local elections charged by the County Council, over and above the costs previously stated by them. The Clerk was asked to obtain updated costs from PCC Elections Unit and to request a breakdown of these costs and to ask if we would have to pay for any local Elections held in 2022.

RESOLVED **That the clerk to obtain updated costs of holding an election from PCC Elections Unit, including a breakdown of these costs.**

2624

POLICE MATTERS

Members asked if the Neighbourhood Policing Team was still in operation as very little has been heard from them recently. The Town Clerk was asked to invite Sgt Terri Harrison to the October meeting.

2625

YOUTH MATTERS

Members asked when the Youth club would be re-opening and Cllr Hancock advised that when it re-opens, they will only be allowed 10 people per session. There was a meeting planned for later this month to discuss the re-opening.

2626

ACCOUNTS FOR PAYMENT

Accounts totalling £2,758.90 (gross) were approved for payment.

2627 TOWN CLERK'S REPORT

The Town Clerk gave a verbal report and advised that she had obtained a quote for the production of dog fouling signs from PCC's Sign Factory of £8.00 per sign based on an order for 10 signs. It was agreed to proceed with this order.

2628 ANY OTHER INFORMATION

The following matters were raised:

- a) Members commented on the problems caused by the car transporter delivering to the Sinclair Garage on the A477, which parks alongside the garage on the main road to offload and thereby obstructing the view of vehicles entering and leaving the garage and petrol station. These vehicles are also churning up the verges on the roadside. It was agreed that this be reported to the Police as it is considered to be causing a danger to road users.

2629 DATE OF NEXT MEETING

The next meeting will be held on Monday 5th October 2020 at 7.00pm.

The meeting closed at 8.30pm.

Signed.....Mayor.....Date

Signed.....Town Clerk